



THE UNITED KINGDOM TYPE APPROVAL AUTHORITY

CARNIVAL APPLICATION FORM

NAME OF THE CARNIVAL CLUB	
ADDRESS OF THE CARNIVAL CLUB	
NAME OF RESPONSIBLE PERSON	
ADDRESS OF RESPONSIBLE PERSON	
TELEPHONE NUMBER OF RESPONSIBLE PERSON (Land line)	
TELEPHONE NUMBER OF RESPONSIBLE PERSON (Mobile)	
EMAIL ADDRESS OF RESPONSIBLE PERSON	
WHAT DATE IS YOUR FIRST CARNIVAL.	
WHERE IS YOUR FIRST CARNIVAL.	

THE ABOVE INFORMATION IS ESSENTIAL.

IF THERE IS A PROBLEM WITH YOUR APPLICATION THESE CONTACT DETAILS WILL BE USED TO GET IN TOUCH WITH YOU.

MAKE SURE THE INFORMATION IS LEGABLE.

DELAYS WILL OCCUR IF THE REQUIRED INFORMATION IS WRONG OR INCOMPLETE.

THE EMAIL ADDRESS THAT IS GIVEN ABOVE IS EMAIL ADDRESS THAT THE COMPLETED VEHICLE SPECIAL ORDER WILL BE SENT TO.

INFORMATION ON THIS APPLICATION MAY BE SHARED WITH DVSA AND/OR THE POLICE.



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CARNIVAL PERSONNEL

CART CAPTAIN	
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To comply with legal requirements with regards to the issue of a Vehicle Special Order there is a need for only **ONE** Competent Person to be included on this form.

However it is the suggestion of the VSO Technical Committee and the Police that two Competent Persons be appointed to inspect and verify the condition of the vehicles. This course of action provides for a double check of the vehicles and is to be recommended as good practice.

COMPETENT PERSON (1)	
ADDRESS OF COMPETENT PERSON (1)	
EMAIL ADDRESS OF CP (1)	
CP NUMBER (If applicable)	
QUALIFICATIONS (Certificates attached)	

COMPETENT PERSON (2)	
ADDRESS OF COMPETENT PERSON (2)	
EMAIL ADDRESS OF CP (2)	
CP NUMBER (If applicable)	
QUALIFICATIONS (Certificates attached)	



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CATEGORY OF VEHICLE OR COMBINATION (WHEN IN CARNIVAL PROCESSION)
TO WHICH THE VEHICLE SPECIAL ORDER WILL APPLY

CATEGORY		Select your Category	Brake Efficiency Required
1	Single Vehicle Agricultural tractor not capable of exceeding 20 mph. BRAKES REQUIRED ON AT LEAST HALF THE NUMBER OF AXLES.		25%
1.	Single Vehicle Agricultural tractor not capable of exceeding 20 mph and any other vehicle single vehicle. BRAKES REQUIRED ON ALL AXLES.		50%
2.	Combination of Motor Vehicle and One Trailer with a gross train weight up to 24,390kg. BRAKES REQUIRED ON AT LEAST HALF THE NUMBER OF AXLES.		25%
3.	Combination of Motor Vehicle and Two Trailers with a gross train weight up to 24,390kg. BRAKES REQUIRED ON AT LEAST HALF THE NUMBER OF AXLES.		25%
4.	Combination of Motor Vehicle and One Trailer with a gross train weight more than 24,390kg but not exceeding 38,000kg. BRAKES REQUIRED ON ALL AXLES.		25%
5.	Combination of Motor Vehicle and Two Trailers with a gross train weight more than 24,390kg but not exceeding 38,000kg. BRAKES REQUIRED ON ALL AXLES.		25%



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CATEGORY OF VEHICLE OR COMBINATION (WHEN IN CARNIVAL PROCESSION)
TO WHICH THE VEHICLE SPECIAL ORDER WILL APPLY

CATEGORY		Select your Category	Brake Efficiency Required
6.	Combination of Motor Vehicle and One Trailer with a gross train weight more than 38,000kg but not exceeding 50,000kg. BRAKES REQUIRED ON ALL AXLES		50%
7.	Combination of Motor Vehicle and Two Trailers with a gross train weight more than 38,000kg but not exceeding 50,000kg. BRAKES REQUIRED ON ALL AXLES		50%
8.	Any other vehicle or combination of vehicles Gross Train Weight not exceeding 24,390 kg BRAKES REQUIRED ON AT LEAST HALF THE NUMBER OF AXLES		25%
	Gross Train Weight not exceeding 24,390 kg but not exceeding 38,000 kg BRAKES REQUIRED ON ALL AXLES		25%
	Gross Train Weight not exceeding 38,000 kg but not exceeding 50,000 kg BRAKES REQUIRED ON ALL AXLES		50%



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VEHICLES AND TRAILERS

INFORMATION DOCUMENT

THE MOTOR VEHICLE TO BE USED IN CARNIVAL PROCESSION

Vehicle Make				
Model				
Registration Number				
Chassis Number				
Gross Vehicle Weight (kg)				
Length (m)				
Width (m)				
Height (m)				
Number of axles				
	Axle 1	Axle 2	Axle 3	Axle 4
Maximum axle Weight (kg)				
Brakes fitted				
Minimum number of braked axles required *				
Braking efficiency required **				
Braking efficiency achieved				
When and where was the brake efficiency obtained				
Parking brake				
Fitted	Efficient		Accessible	
The parking brake (which is the reserve braking system) must be independent of the main braking system. Therefore the only components that can be common to both systems are those which are inside the back-plate of the brake drum / system. Other than these components the parking brake must be designed so that any failure of a component (e.g. link, cable) in the main braking system will NOT affect its performance.				
Are all the braking components in a satisfactory and operational condition, and when the applicable axle is lifted in a stationary position does the relevant wheel lock up on the application of the braking system				
Tread Depth Legal. Tyres and wheels Free of Damage			Full Set Of Wheel Nuts	

Lighting	Installed	Available
Front Headlights		
Side & Indicator Lamps		
Rear Lamps, Stop, Tail & Indicators		
Orange beacon providing 360° Coverage		

*Axles which are braked through the transmission system are considered to be "braked axles" for the purpose of the Vehicle Special Order

**See pages 3 & 4 for requirements



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INFORMATION DOCUMENT

Any other motor vehicle used to transport trailers to carnival designated assembly point and / or designated dispersal point

Will this vehicle be used in the event of a breakdown of the carnival vehicle					
Vehicle Make					
Model					
Registration Number					
Chassis Number					
Gross Vehicle Weight (kg)					
Length (m)					
Width (m)					
Height (m)					
Number of axles					
		Axle 1	Axle 2	Axle 3	Axle 4
Maximum axle Weight (kg)					
Brakes fitted					
Minimum number of braked axles required *					
Braking efficiency required **					
Braking efficiency achieved					
When and where was the brake efficiency obtained					
Parking brake					
Fitted		Efficient		Accessible	
The parking brake (which is the reserve braking system) must be independent of the main braking system. Therefore the only components that can be common to both systems are those which are inside the back-plate of the brake drum / system. Other than these components the parking brake must be designed so that any failure of a component (e.g link, cable) in the main braking system will NOT affect its performance.					
Are all the braking components in a satisfactory and operational condition, and when the applicable axle is lifted in a stationary position does the relevant wheel lock up on the application of the braking system					
Tread Depth Legal. Tyres and wheels Free of Damage			Full Set Of Wheel Nuts		

Lighting	Installed	Available
Front Headlights		
Side & Indicator Lamps		
Rear Lamps, Stop, Tail & Indicators		
Orange beacon providing 360° Coverage		

(Make additional copies for additional reserve vehicles)

* Axles which are braked through the transmission system are considered to be "braked axles" for the purpose of the Vehicle Special Order

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INFORMATION DOCUMENT

CART

Make				
Chassis Number				
Gross Vehicle Weight (kg)				
Length (m)				
Width (m)				
Height (m)				
Number of axles				
	Axle 1	Axle 2	Axle 3	Axle 4
Maximum axle Weight (kg)				
Brakes fitted				
Minimum number of braked axles required				
Braking efficiency required				
Braking efficiency achieved				
When and where was the brake efficiency obtained				
Parking brake *				
Fitted	Efficient		Accessible	
The parking brake (which is the reserve braking system) must be independent of the main braking system. Therefore the only components that can be common to both systems are those which are inside the back-plate of the brake drum / system. Other than these components the parking brake must be designed so that any failure of a component (e.g link, cable) in the main braking system will NOT affect its performance.				
Are all the braking components in a satisfactory and operational condition, and when the applicable axle is lifted in a stationary position does the relevant wheel lock up on the application of the braking system				
Tread Depth Legal. Tyres and wheels Free of Damage		Full Set Of Wheel Nuts		

Lighting	Installed	Available
Rear Lamps, Stop, Tail & Indicators		
Amber Side Marker Lamps (3.05m apart)		
Orange beacon providing 360° Coverage		

*The parking brake must be easy to operate and clearly marked with operating instructions



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INFORMATION DOCUMENT

GENERATOR TRAILER

Make				
Chassis Number				
Gross Vehicle Weight (kg)				
Length (m)				
Width (m)				
Height (m)				
Number of axles				
	Axle 1	Axle 2	Axle 3	Axle 4
Maximum axle Weight (kg)				
Brakes fitted				
Minimum number of braked axles required				
Braking efficiency required				
Braking efficiency achieved				
When and where was the brake efficiency obtained				
Parking brake*				
Fitted	Efficient	Accessible		
<p>The parking brake (which is the reserve braking system) must be independent of the main braking system. Therefore the only components that can be common to both systems are those which are inside the back-plate of the brake drum / system. Other than these components the parking brake must be designed so that any failure of a component (e.g link, cable) in the main braking system will NOT affect its performance.</p>				
<p>Are all the braking components in a satisfactory and operational condition, and when the applicable axle is lifted in a stationary position does the relevant wheel lock up on the application of the braking system</p>				
Tread Depth Legal. Tyres and wheels Free of Damage		Full Set Of Wheel Nuts		

Lighting	Installed	Available
Rear Lamps, Stop, Tail & Indicators		
Amber Side Marker Lamps (3.05m apart)		
Orange beacon providing 360° Coverage		

* The parking brake must be easy to operate and clearly marked with operating instructions



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INFORMATION DOCUMENT

Wheel Guards

Is there adequate access facilities at all wheel stations to allow inspection of all parts of the wheels and tyres on vehicles and trailers.	
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Skirt Heights on Vehicles and Trailers

Skirt height on the vehicles and trailers give a ground clearance on level ground of 300mm or more.	
The minimum ground clearance must not be less than 200mm on any vehicle and all trailers. What is the minimum ground clearance on the lowest unit.	
If you wish to take advantage of the 200mm ground clearance concession then sufficient access hatches must be provided to allow a complete inspection of the undersides of the vehicles and trailers (if the access to the underside of the vehicles and trailers is found to be restricted and a complete inspection is not possible you may be refused entry into the carnival). Is sufficient access provided.	

Emergency Lighting

Emergency lighting powered from a separate power source from that of the vehicle and trailers systems is provided to adequately illuminate the hitch points between the drawing vehicle and the first trailer.	
Emergency lighting powered from a separate power source from that of the vehicle and trailers systems is provided to adequately illuminate the hitch points between the first and the second trailer.	

Emergency Stop Buttons

Emergency stop buttons are fitted to each side (front & rear) of cart to give the driver a visual warning to stop immediately	
Emergency stop buttons fitted to each side (front & rear) of generator to give the driver a visual warning to stop immediately	



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INFORMATION DOCUMENT

COMBINATION USED IN THE CARNIVAL PROCESSION

Overall length (m) of the whole combination used in the carnival procession	
Please explain if sum of overall length and individual unit lengths do not correspond e.g. adjustable draw bars. Your application will be returned if these figures are not explained correctly.	
Maximum Width in carnival configuration (m)	
Maximum Height in carnival configuration (m)	
Total number of passengers	
Construction and Use Regulations gives a figure of 65kg which should be used for the weight of an average passenger.	
Total weight of all passengers (kg)	P*65=
Total weight of the whole carnival combination. Drawing vehicle, cart, generator trailer and passengers (GTW)*	
Total Number of axles on the combination in procession mode	

Towbars

Towbars	Installed	Available
Safety chains (Suitable for snatch and straight pull). Consistent with the gross weight of the train.		
Safety chain anchorage points of sufficient strength and suitability.		
Towbars, hitches and towpins suitable and of sufficient size and construction.		
Safety clips for all towpins.		
Cords and signs shall be fitted at the extreme outside edge of the gap between the drawing vehicle and the first trailer and the first and second trailers to maintain a 'NO-GO AREA' between all units. i.e towbar areas		
Scotches and Chocks		

Fire Extinguishers

Type	Test Certificate Expiry Date	Quantity	Installed	Available

* If the combination consists of less trailers then put the weights in for the complete combination that you have in carnival procession mode.

